



EDUCATION

M.Ed., Reading Specialization

University of Guam, Mangilao, Guam

B.S, Business Administration

Boston University, Boston, MA

Early Childhood Education Certification

Salem State College, Salem, MA

Graduate Certificate – Diagnosing Dyslexia

Barton Reading & Spelling System®

San Diego State University, San Diego, CA

PROFESSIONAL EXPERIENCE

- **Self Employed** – Academic and College Coach, Dyslexia Specialist, Writer, and Editor
- **Adjunct Instructor** – Cuyamaca Community College – Reading/Writing 100 and 101
- **Adjunct Instructor** – National University – Teacher Credentialing Program
- **Teacher** – Guam Dept. of Education – Elementary/Middle School Language Arts
- **Master/Mentor Teacher** – University of Guam elementary school student teachers
- **Instructor** – Guam ComputerLand – U.S. Dept. of Defense and Guam DOE Educators
- **Head Teacher** – Head Start Preschool Program – Salem, MA
- **Securities Paralegal** – New England Securities – Boston, MA
- **Paralegal** – Westport, CT and Boston, MA – Real Estate, Securities, Probate, Negligence

PUBLICATIONS EDITED

(U.S., China, England, Australia, Canada, South Korea, Japan, Puerto Rico, and Egypt)

- Marie's Words© - SAT® vocabulary study cards designed by Marie Bradvica
- *Given* – stories and poetry written and published by Nicholas Bradvica
- *Harp Levels 1 and 2* – Learning for Music, San Diego, CA
- *Harmonybells Manual for Instructors* – Miura Education Center, San Diego, CA
- Medical research manuscripts
- Poems and short stories written and copyrighted by Sheila O'Connor of Quincy, MA
- Grants submitted to National Institutes of Health
- Essays drafted by students of all levels, including elementary, high school, college, law school, medical school, scientists, medical personnel, and corporate executives.
- Over 1,000 personal statements for medical, law, dental, undergraduate, and business school students.
- Medical forms and brochures
- Scholarship brochure for the San Diego Foundation/Fairbanks Country Day School
- A more extensive list of publications provided upon request

PROFESSIONAL REPORTS/LETTERS

- Diagnostic Reports for Dyslexia
- Plan 504 Reports for Students (elementary through college)
- Recommendations to employers who assist employees with dyslexia
- Assessments and evaluations of academic performance
- Résumés for executives, scientists, medical personnel, law students, and engineers
- Role of the Reading Specialist – University of Guam

WORKSHOP/SEMINAR PARTICIPATION

- Western Association of College Counselors Conference – San Diego, CA
- Moms in Business Unite Conference – San Diego, CA
- “Autism and Asperger’s Syndrome” – Dr. Temple Grandin, Speaker – Del Mar, CA
- “Asperger’s Syndrome/Autism” – Dr. John Ortiz, Speaker – San Diego, CA
- LiPS Program for Teaching Phonemic Awareness – Lindamood-Bell – Riverside, CA
- “Trends in Children’s Literature” – San Diego Unified School System – San Diego, CA
- “Six Traits of Writing” – Northwest Regional Educational Laboratory
- “Writing for Children” – San Diego Learning Annex
- “Youth-At-Risk” – University of Guam
- “Teach Science the Real Way” – Guam Public School System

PRESENTATIONS

- “Educating for the SAT and Beyond” presented to 100 parents and students
- “Development of Reading Skills” presented to 120 students – SDSU – Linguistics 452
- “Are Emerging Readers from Missouri?” presented to members of Las Madres San Diego

COMMITTEE PARTICIPATION

- Coordinator, Effective Schools Committee
- Member, Science Textbook Adoption Committee
- Member, Language Arts Textbook Adoption Committee
- Chair, Elementary School Grade Level
- President, Fairbanks Country Day School PTA
- Coordinator, IRA Reading and Writing Program
- Coordinator, Writing Process Workshops
- Coordinator, NCA Swim Team Fundraiser
- Coordinator, Disciplinary Action Committee
- Coordinator, Federal Gov’t After School Program

PROFESSIONAL MEMBERSHIPS

- Western Association for College Admission Counseling
- National Council of Teachers of English
- National Council of Teachers of Mathematics
- National Science Teachers Association
- International Association of Dyslexia
- International Reading Association
- Society of Children’s Book Writers and Illustrators
- National Association for the Education of Young Children

WORLD LANGUAGES

- American Sign Language Course – Level I and Conversational Spanish

VOLUNTEER POSITIONS

- Volunteer Editor - Prescott College
- Speakers Bureau Representative and Volunteer - The Monarch School, San Diego, CA
- Interpretive Guide for Birch Aquarium Patrons – Birch Aquarium, La Jolla, CA